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NHS

**Lancashire Teaching
Hospitals**

NHS Foundation Trust

Corporate and Governors' Calendar 2025-26

This calendar contains the dates of all meetings for the following:

BOARD OF DIRECTORS AND COMMITTEES OF THE BOARD:

- Appointments, Remuneration and Terms of Employment (ARTE) Committee
- Audit Committee
- Board of Directors
- Board Workshops
- Charitable Funds Committee
- Education, Training and Research Committee
- Finance and Performance Committee
- Non-Executive Directors' meetings
- Safety and Quality Committee
- Workforce Committee
- Board Strategy Away Day
- New Hospitals Programme Assurance Committee

COUNCIL OF GOVERNORS, SUBGROUPS, AND MISCELLANEOUS MEETINGS:

- Care and Safety Subgroup
- Chairs, Deputy Chairs and Lead Governor
- Council Training Sessions
- Council of Governors
- Membership Subgroup
- Nominations Committee
- Joint Board and Council Development Sessions
- Annual Members' Meeting

If you have any queries, please contact Corporate Affairs by email:

company.secretary@lthtr.nhs.uk



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CONTENTS	Page
2025-26 Overview	3 – 5
CORPORATE	
Appointments, Remuneration and Terms of Employment (ARTE) Committee	6
Audit Committee	7
Board of Directors	8
Board Strategy Away Day	9
Board Workshops	10
Charitable Funds Committee	11
Education, Training and Research Committee	12
Finance and Performance Committee	13
New Hospitals Programme Assurance Committee	14
Non-Executive Directors' meetings	15
Safety and Quality Committee	16
Workforce Committee	17
COUNCIL OF GOVERNORS	
Care and Safety Subgroup	18
Chairs, Deputy Chairs and Lead Governor	19
Council Training Sessions	20
Council of Governors	21
Membership Subgroup	22
Nominations Committee	23
JOINT BOARD AND COUNCIL DEVELOPMENT SESSIONS	
Joint Board and Council Development Sessions	24
ANNUAL MEMBERS' MEETING	
Annual Members' Meeting	25

2025-26 Overview *(The venues in the Calendar will be kept under constant review and a revised version published on the Trust's website on a regular basis)*

APRIL 2025		
01	10.00am – 11.00am	Chairs, Deputy Chairs and Lead Governor
03	9.15am – 3.00pm	Board of Directors
04	10.00am – 12.00pm	Membership Subgroup – stood down
08	1.00pm – 3.00pm	Education, Training and Research Committee
10	11.00am – 12.30pm	Nominations Committee
15	1.00pm – 2.30pm	New Hospital Programme Assurance Committee Stood Down
17	10.30am – 1.00pm	Audit Committee
17	2.30pm – 4.00pm	Joint Board and Governor Development Session
22	1.00pm – 4.00pm	Finance and Performance Committee
24	9.30am – 11.00am	Appointments, Remuneration and Terms of Employment (ARTE) Committee
24	1.00pm – 4.00pm	Council of Governors
25	11.00am – 1.30pm	Safety and Quality Committee

MAY 2025		
06	2.00pm – 4.30pm	Board Workshop
12	10.00am – 12.30pm	Care and Safety Subgroup
13	1.00pm – 3.00pm	Workforce Committee
15	1.00pm – 3.00pm	Council Training Session
27	1.00pm – 4.00pm	Finance and Performance Committee
30	11.00am – 1.30pm	Safety and Quality Committee

JUNE 2025		
03	9.15am – 3.00pm	Board of Directors
05	2.00pm – 4.00pm	Membership Subgroup
10	10.30am – 12.00pm	Appointments, Remuneration and Terms of Employment (ARTE) Committee – stood down
10	1.00pm - 3.00pm	Education, Training and Research Committee
17	1.00pm – 2.30pm	Charitable Funds Committee
24	9.30am – 11.30am	Audit Committee
24	1.00pm – 4.00pm	Finance and Performance Committee
27	11.00am – 1.30pm	Safety and Quality Committee

JULY 2025		
01	11.00am – 12.00pm	Chairs, Deputy Chairs and Lead Governor
08	1.00pm – 3.00pm	Workforce Committee
10	12.30pm – 3.00pm	Care and Safety Subgroup
15	1.00pm – 2.30pm	New Hospital Programme Assurance Committee Stood Down
22	1.00pm – 4.00pm	Finance and Performance Committee
24	10.00am – 1.00pm	Council of Governors
25	11.00am – 1.30pm	Safety and Quality Committee
31	11.00am – 2.30pm	Board Workshop

AUGUST 2025		
05	2.00pm – 4.00pm	Membership Subgroup
07	9.15am – 3.00pm	Board of Directors
08	1.00pm – 3.00pm	Council Training Session
12	1.00pm – 3.00pm	Education, Training and Research Committee
26	1.00pm – 4.00pm	Finance and Performance Committee
29	11.00am – 1.30pm	Safety and Quality Committee

SEPTEMBER 2025		
02	2.00pm – 4.30pm	Board Workshop
09	1.00pm – 3.00pm	Workforce Committee
15	10.00am – 12.30pm	Care and Safety Subgroup
16	1.00pm – 2.30pm	Charitable Funds Committee
18	10.30am – 1.00pm	Audit Committee
18	2.00pm – 3.30pm	Appointments, Remuneration and Terms of Employment (ARTE) Committee
23	9.30am – 11.30am	Joint Board and Council Development Session
23	1.00pm – 4.00pm	Finance and Performance Committee
25	2.00pm – 4.00pm	Annual Members' Meeting
26	11.00am – 1.30pm	Safety and Quality Committee

OCTOBER 2025		
02	9.15am – 3.00pm	Board of Directors
03	10.00am – 12.00pm	Membership Subgroup
14	1.00pm – 3.00pm	Education, Training and Research Committee
15	11.00am – 12.00pm	Chairs, Deputy Chairs and Lead Governor
16	1.00pm – 3.00pm	Board Workshop
24	1.00pm – 2.30pm	New Hospital Programme Assurance Committee Stood Down
28	1.00pm – 4.00pm	Finance and Performance Committee
30	1.00pm – 4.00pm	Council of Governors
31	11.00am – 1.30pm	Safety and Quality Committee

NOVEMBER 2025		
04	12.30pm – 4.30pm	Board Workshop
11	1.00pm – 3.00pm	Workforce Committee
13	12.30pm – 3.00pm	Care and Safety Subgroup
25	1.00pm – 4.00pm	Finance and Performance Committee
28	11.00am – 1.30pm	Safety and Quality Committee

DECEMBER 2025		
04	9.15am – 3.00pm	Board of Directors
05	10.00am – 12.00pm	Membership Subgroup
09	10.30am – 12.00pm	Charitable Funds Committee
09	1.00pm – 3.00pm	Education, Training and Research Committee
11	10.00am – 12.00pm	Council Training Session
23	1.00pm – 4.00pm	Finance and Performance Committee

JANUARY 2026		
02	11.00am – 1.30pm	Safety and Quality Committee
06	11.00am – 12.00pm	Chairs, Deputy Chairs and Lead Governor
06	2.00pm – 4.30pm	Board Workshop
12	10.00am – 12.30pm	Care and Safety Subgroup
13	1.00pm – 4.00pm	Workforce Committee
15	10.30am – 1.00pm	Audit Committee
16	2.00pm – 3.30pm	New Hospital Programme Assurance Committee Stood Down
20	1.00pm – 4.00pm	Council of Governors
27	1.00pm – 4.00pm	Finance and Performance Committee
30	11.00am – 1.30pm	Safety and Quality Committee

FEBRUARY 2026		
03	2.00pm – 4.00pm	Membership Subgroup
05	9.15am – 3.00pm	Board of Directors
10	1.00pm – 3.00pm	Education, Training and Research Committee
12	10.00am – 12.00pm	Council Training Session
24	1.00pm – 4.00pm	Finance and Performance Committee
27	11.00am – 1.30pm	Safety and Quality Committee

MARCH 2026		
03	2.00pm – 4.30pm	Board Workshop
04	10.00am – 12.00pm	Council Training Session
10	1.00pm – 4.00pm	Workforce Committee
17	1.00pm – 2.30pm	Charitable Funds Committee
19	10.30am – 12.00pm	Appointments, Remuneration and Terms of Employment (ARTE) Committee Stood down
19	12.30pm – 3.00pm	Care and Safety Subgroup
24	1.00pm – 4.00pm	Finance and Performance Committee
27	11.00am – 1.30pm	Safety and Quality Committee
31	1.00pm – 3.00pm	Education, Training and Research Committee

Appointments, Remuneration and Terms of Employment (ARTE) Committee

Date	Time	Venue	Final date for receipt of reports:
24/04/2025	9.30am – 11.00am	Virtually using Microsoft Teams	17/04/2025
10/06/2025	10.30am – 12.00pm	Stood Down	03/06/2025
18/09/2025	2.00pm – 3.30pm	Virtually using Microsoft Teams	11/09/2025
19/03/2026	10.30am – 12.00pm	Stood Down	12/03/2026

Members	In attendance
Chair Non-Executive Directors	Chief Executive Officer Chief People Officer Director of Corporate Affairs Associate Company Secretary (minutes)

Audit Committee

Date	Time	Venue	Final date for receipt of reports:
17/04/2025	10.30am – 1.00pm	Virtually using Microsoft Teams	10/04/2025
24/06/2025	9.30am – 11.30am	Virtually using Microsoft Teams	17/06/2025
18/09/2025	10.30am – 1.00pm	Virtually using Microsoft Teams	11/09/2025
15/01/2026	10.30am – 1.00pm	Virtually using Microsoft Teams	08/01/2026

Members	In attendance
Four Non-Executive Directors: - Audit Committee Chair - Finance and Performance Committee Chair - Safety and Quality Committee Chair - Workforce Committee Chair	Chief Executive Officer (as required) Chief Finance Officer Internal and External Audit representatives Associate Director of Risk and Assurance Director of Corporate Affairs Corporate Affairs Officer (minutes)

Board of Directors

Date	Time	Venue	Final date for receipt of reports:
03/04/2025	9.15am – 3.00pm	Lecture Room 3, Education Centre 1, Royal Preston Hospital	27/03/2025
** 03/06/2025	9.15am – 3.00pm	Lecture Hall, Education Centre 3, Chorley & South Ribble Hospital	27/05/2025
07/08/2025	9.15am – 3.00pm	Lecture Room 1, Education Centre 1, Royal Preston Hospital	31/07/2025
02/10/2025	9.15am – 3.00pm	Lecture Room 1, Education Centre 1, Royal Preston Hospital	25/09/2025
04/12/2025	9.15am – 3.00pm	Lecture Room 1, Education Centre 1, Royal Preston Hospital	27/11/2025
05/02/2026	9.15am – 3.00pm	Lecture Room 1, Education Centre 1, Royal Preston Hospital	30/01/2026

** **Please note:** the June meeting only will be held on Tuesday rather than the usual Thursday pattern

Members	In attendance
Chair Non-Executive Directors Chief Officers	Chief People Officer Director of Continuous Improvement and Research Director of Communications and Engagement Director of Corporate Affairs Associate Company Secretary (minutes)

Board Strategy Away Day

Date	Time	Venue	Final date for receipt of reports:
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To Be Confirmed

Attendees

Chair
Non-Executive Directors
Chief Officers
Chief People Officer
Director of Continuous Improvement and Research
Director of Communications and Engagement
Director of Corporate Affairs

Board Workshop

Date	Time	Venue	Final date for receipt of reports:
06/05/2025	2.00pm – 4.30pm	Lecture Room 1, Education Centre 1, Royal Preston Hospital	30/04/2025
01/07/2025	2.00pm – 4.30pm	Lecture Room 3, Education Centre 1, Royal Preston Hospital	25/06/2025
02/09/2025	2.00pm – 4.30pm	Lecture Room 1, Education Centre 1, Royal Preston Hospital	26/08/2025
16/10/2025	1.00pm – 3.00pm	MS Teams	09/10/2025
04/11/2025	12.30pm – 4.30pm	Seminar Room A1, Education Centre 3, Chorley & South Ribble Hospital	28/10/2025
06/01/2026	2.00pm – 4.30pm	Lecture Room 1, Education Centre 1, Royal Preston Hospital	30/12/2025
03/03/2026	2.00pm – 4.30pm	Lecture Room 1, Education Centre 1, Royal Preston Hospital	24/02/2026

Members	In attendance
Chair Non-Executive Directors Chief Officers	Chief People Officer Director of Continuous Improvement and Research Director of Communications and Engagement Director of Corporate Affairs Corporate Affairs Officer (notes and actions)

Charitable Funds Committee

Date	Time	Venue	Final date for receipt of reports:
17/06/2025	1.00pm - 2.30pm	Virtually using Microsoft Teams	10/06/2025
16/09/2025	1.00pm - 2.30pm	Virtually using Microsoft Teams	09/09/2025
09/12/2025	10.30am - 12.00pm	Virtually using Microsoft Teams	02/12/2025
17/03/2026	1.00pm - 2.30pm	Virtually using Microsoft Teams	10/03/2026

Members	In attendance
Three Non-Executive Directors comprising: - Committee Chair - Two Non-Executive Directors Chief Nursing Officer	Head of Charities Director of Communications and Engagement Director of Corporate Affairs Corporate Affairs Officer (minutes)

Education, Training and Research Committee

Date	Time	Venue	Final date for receipt of reports:
08/04/2025	1.00pm - 3.00pm	Virtually using Microsoft Teams	01/04/2025
10/06/2025	1.00pm - 3.00pm	Virtually using Microsoft Teams	03/06/2025
12/08/2025	1.00pm - 3.00pm	Virtually using Microsoft Teams	05/08/2025
14/10/2025	1.00pm - 3.00pm	Virtually using Microsoft Teams	07/10/2025
09/12/2025	1.00pm - 3.00pm	Virtually using Microsoft Teams	02/12/2025
10/02/2026	1.00pm - 3.00pm	Virtually using Microsoft Teams	03/02/2026
31/03/2026	1.00pm – 3.00pm	Virtually using Microsoft Teams	03/03/2026

Members	In attendance
Three Non-Executive Directors comprising: - Committee Chair - Two Non-Executive Directors Chief Nursing Officer	Chief People Officer Director of Continuous Improvement and Research Director of Research (<i>or in his absence the Deputy Director of Research and Innovation</i>) Deputy Medical Director for Professional Standards Deputy Chief Nursing Officer Dean of Undergraduate Medical Education Director of Postgraduate Medical Education Deputy Director of Education Deputy Director of Workforce and Organisational Development Associate Director of Risk and Assurance Director of Corporate Affairs Corporate Affairs Officer (minutes)

Finance and Performance Committee

Date	Time	Venue	Final date for receipt of reports:
22/04/2025	1.00pm - 4.00pm	Virtually using Microsoft Teams	15/04/2025
20/05/2025	1.00pm - 4.00pm	Virtually using Microsoft Teams	13/05/2025
24/06/2025	1.00pm - 4.00pm	Virtually using Microsoft Teams	17/06/2025
22/07/2025	1.00pm - 4.00pm	Virtually using Microsoft Teams	15/07/2025
26/08/2025	1.00pm - 4.00pm	Virtually using Microsoft Teams	19/08/2025
23/09/2025	1.00pm - 4.00pm	Virtually using Microsoft Teams	16/09/2025
28/10/2025	1.00pm - 4.00pm	Virtually using Microsoft Teams	21/10/2025
25/11/2025	1.00pm - 4.00pm	Virtually using Microsoft Teams	17/11/2025
23/12/2025	1.00pm - 4.00pm	Virtually using Microsoft Teams	16/12/2025
27/01/2026	1.00pm - 4.00pm	Virtually using Microsoft Teams	20/01/2026
24/02/2026	1.00pm - 4.00pm	Virtually using Microsoft Teams	17/02/2026
24/03/2026	1.00pm - 4.00pm	Virtually using Microsoft Teams	17/03/2026

Members	In attendance
Three Non-Executive Directors comprising: - Committee Chair - Two Non-Executive Directors Chief Operating Officer Chief Finance Officer	Chief People Officer Director of Continuous Improvement and Research Deputy Chief Nursing Officer Deputy Medical Director for Professional Standards Associate Director of Risk and Assurance Director of Corporate Affairs Corporate Affairs Officer (minutes)

New Hospitals Programme Assurance Committee

Date	Time	Venue	Final date for receipt of reports:
15/04/2025	1.00pm - 2.30pm	Virtually using Microsoft Teams	08/04/2025
15/07/2025	1.00pm - 2.30pm	Virtually using Microsoft Teams	08/07/2025
24/10/2025	1.00pm - 2.30pm	Virtually using Microsoft Teams	17/10/2025
16/01/2026	2.00pm - 3.30pm	Virtually using Microsoft Teams	09/01/2026

All meetings stood down

Members	In attendance
Three Non-Executive Directors comprising: <ul style="list-style-type: none"> - Trust Chair - Two Non-Executive Directors Chief Finance Officer Chief Medical Officer Chief Operating Officer	Chief People Officer Chief Nursing Officer Director of Facilities and Services Director of Communications and Engagement Programme Director for New Hospitals Programme Director of Corporate Affairs Corporate Affairs Officer (minutes)

Non-Executive Directors' meetings

Date	Time	Venue
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The Non-Executive Directors are scheduled to meet informally on a monthly basis and will review the frequency as required.

Members	In attendance
Chair Non-Executive Directors	Chief Executive Officer or Deputy Chief Executive Officer (as required) Director of Corporate Affairs

Safety and Quality Committee

Date	Time	Venue	Final date for receipt of reports:
25/04/2025	11.00am – 1.30pm	Virtually using Microsoft Teams	18/04/2025
30/05/2025	11.00am – 1.30pm	Virtually using Microsoft Teams	23/05/2025
27/06/2025	11.00am – 1.30pm	Virtually using Microsoft Teams	20/06/2025
25/07/2025	11.00am – 1.30pm	Virtually using Microsoft Teams	18/07/2025
29/08/2025	11.00am – 1.30pm	Virtually using Microsoft Teams	22/08/2025
26/09/2025	11.00am – 1.30pm	Virtually using Microsoft Teams	19/09/2025
31/10/2025	11.00am – 1.30pm	Virtually using Microsoft Teams	24/10/2025
28/11/2025	11.00am – 1.30pm	Virtually using Microsoft Teams	21/11/2025
02/01/2026	11.00am – 1.30pm	Virtually using Microsoft Teams	23/12/2025
30/01/2026	11.00am – 1.30pm	Virtually using Microsoft Teams	23/01/2026
27/02/2026	11.00am – 1.30pm	Virtually using Microsoft Teams	20/02/2026
27/03/2026	11.00am – 1.30pm	Virtually using Microsoft Teams	20/03/2026

Members	In attendance
Three Non-Executive Directors comprising: - Committee Chair - Two Non-Executive Directors Chief Operating Officer Chief Medical Officer Chief Nursing Officer	Deputy Medical Director for Professional Standards Associate Director of Safety and Learning Associate Director of Risk and Assurance Senior Associate Director of Continuous Improvement and Research Deputy Chief Nursing Officer Director of Corporate Affairs Corporate Affairs Officer (minutes)

Workforce Committee

Date	Time	Venue	Final date for receipt of reports:
13/05/2025	1.00pm - 3.00pm	Virtually using Microsoft Teams	06/05/2025
08/07/2025	1.00pm - 3.00pm	Virtually using Microsoft Teams	01/07/2025
09/09/2025	1.00pm - 3.00pm	Virtually using Microsoft Teams	02/09/2025
11/11/2025	1.00pm - 3.00pm	Virtually using Microsoft Teams	04/11/2025
13/01/2026	1.00pm - 4.00pm	Virtually using Microsoft Teams	06/01/2026
10/03/2026	1.00pm - 4.00pm	Virtually using Microsoft Teams	03/03/2026

Members	In attendance
Three Non-Executive Directors comprising: - Committee Chair - Two Non-Executive Directors Chief Nursing Officer	Chief People Officer Director of Communications and Engagement Deputy Medical Director for Professional Standards Deputy Chief Operating Officer Deputy Director of Workforce and Organisational Development Associate Director of Risk and Assurance Director of Corporate Affairs Corporate Affairs Officer (minutes)

Care and Safety Subgroup

Date	Time	Venue	Final date for receipt of reports:
12/05/2025	10.00am - 12.30pm	Virtually using Microsoft Teams	05/05/2025
10/07/2025	12.30pm - 3:00pm	Virtually using Microsoft Teams	03/07/2025
15/09/2025	10.00am - 12.30pm	Virtually using Microsoft Teams	08/09/2025
13/11/2025	12.30pm - 3:00pm	Virtually using Microsoft Teams	06/11/2025
12/01/2026	10.00am - 12.30pm	Virtually using Microsoft Teams	05/01/2026
19/03/2026	12.30pm - 3:00pm	Virtually using Microsoft Teams	12/03/2026

Members	In attendance
Governors	Non-Executive Director (Safety and Quality Committee Chair) Director of Facilities and Services Associate Director of Patient Quality, Experience and Engagement Patient Experience Lead Director of Corporate Affairs Corporate Affairs Officer (minutes)

Chairs, Deputy Chairs and Lead Governor

Date	Time	Venue	Final date for receipt of reports:
01/04/2025	10.00am – 11.00am	Virtually using Microsoft Teams	25/03/2025
01/07/2025	11.00am – 12.00pm	Virtually using Microsoft Teams	24/06/2025
15/10/2025	11.00am – 12.00pm	Virtually using Microsoft Teams	08/10/2025
06/01/2026	11.00am – 12.00pm	Virtually using Microsoft Teams	09/12/2025

Members	In attendance
Chairs and Deputy Chairs of Council Subgroups Lead Governor Chair Chief Executive Officer	Director of Corporate Affairs Corporate Affairs Officer (minutes)

Council Training Sessions

Date	Time	Venue	Final date for receipt of reports:
15/05/2025	1.00pm - 3.00pm	Lecture Room 3, Education Centre 1, Royal Preston Hospital	08/05/2025
08/08/2025	1.00pm - 3.00pm	Lecture Room 3, Education Centre 1, Royal Preston Hospital	01/08/2025
11/12/2025	10.00am - 12.00pm	Seminar Room A1, Education Centre 3, Chorley & South Ribble Hospital	04/12/2025
12/02/2026	10.00am-12.00pm	Lecture Room 3, Education Centre 1, Royal Preston Hospital	05/02/2026
04/03/2026	10.00am-12.00pm	Gordon Hesling Conference Room, Royal Preston Hospital	25/02/2026

Members	In attendance
Chair Governors	Executive Directors – <i>to be confirmed</i> Director of Corporate Affairs Corporate Affairs Officer (notes and actions)

Council of Governors

Date	Time	Venue	Final date for receipt of reports:
24/04/2025	1:00pm - 4:00pm	Seminar Room 9, Education Centre 1, Royal Preston Hospital	17/04/2025
24/07/2025	10.00am - 1.00pm	Lecture Hall, Education Centre 3, Chorley & South Ribble Hospital	17/07/2025
30/10/2025	1:00pm - 4:00pm	Lecture Room 1, Education Centre 1, Royal Preston Hospital	23/10/2025
20/01/2026	1.00pm - 4.00pm	Lecture Room 1, Education Centre 1, Royal Preston Hospital	13/01/2026

Members	In attendance
Chair Governors	Chief Executive Officer Non-Executive Directors Director of Corporate Affairs Associate Company Secretary (minutes)

Membership Subgroup

Date	Time	Venue	Final date for receipt of reports:
04/04/2025	10.00am - 12.00pm	Virtually using Microsoft Teams	28/03/2025
05/06/2025	2.00pm - 4.00pm	Virtually using Microsoft Teams	30/05/2025
05/08/2025	2.00pm - 4.00pm	Virtually using Microsoft Teams	30/07/2025
03/10/2025	10.00am – 12.00pm	Virtually using Microsoft Teams	26/09/2025
05/12/2025	10.00am - 12.00pm	Virtually using Microsoft Teams	28/11/2025
03/02/2026	2.00pm - 4.00pm	Virtually using Microsoft Teams	27/01/2026

Members	In attendance
Governors	Non-Executive Director (Finance and Performance Committee Chair) Widening Partnership Manager Director of Corporate Affairs Corporate Affairs Officer (minutes)

Nominations Committee

Date	Time	Venue	Final date for receipt of reports:
10/04/2025	11:00am - 12:30pm	Virtually using Microsoft Teams	03/04/2025

Members	In attendance
Chair One Staff Governor <i>(or Substitute)</i> Two Public Governors <i>(or Substitute)</i> One Appointed Governor <i>(or Substitute)</i>	Chief Executive Officer Chief People Officer Director of Corporate Affairs Corporate Affairs Officer (minutes)

Joint Board and Council Development Session

Date	Time	Venue	Final date for receipt of reports:
17/04/2025	2.30pm - 4.00pm	Lecture Room 3, Education Centre 1, Royal Preston Hospital	10/04/2025
23/09/2025	9.30am – 11.30am	Lecture Room 2, Education Centre 2, Royal Preston Hospital	16/09/2025

Members	In attendance
Chair Non-Executive Directors Chief Officers Director of Continuous Improvement and Research Director of Communications and Engagement Governors	Director of Corporate Affairs Corporate Affairs Officer (notes and actions)

Annual Members' Meeting

Date	Time	Venue
25/09/2025	2.00pm – 4.00pm	To be confirmed

Members	In attendance
Chair Non-Executive Directors Chief Officers Director of Continuous Improvement and Research Director of Communications and Engagement	Communications Team Director of Corporate Affairs Associate Company Secretary Corporate Affairs Officers
<i>All other staff welcome to attend</i>	

