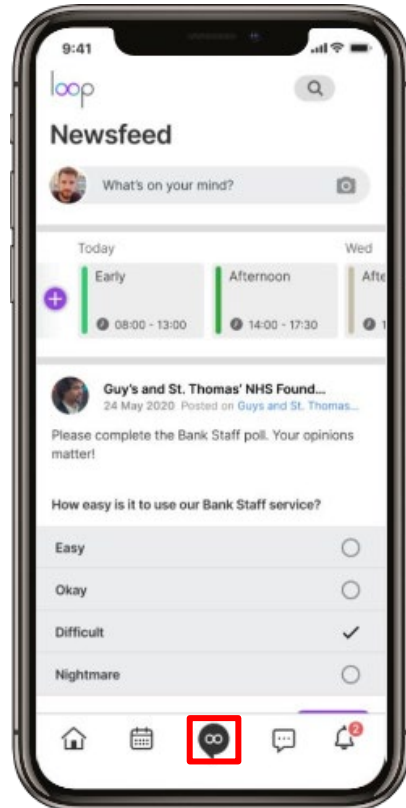


# Loop – Add New Organisation

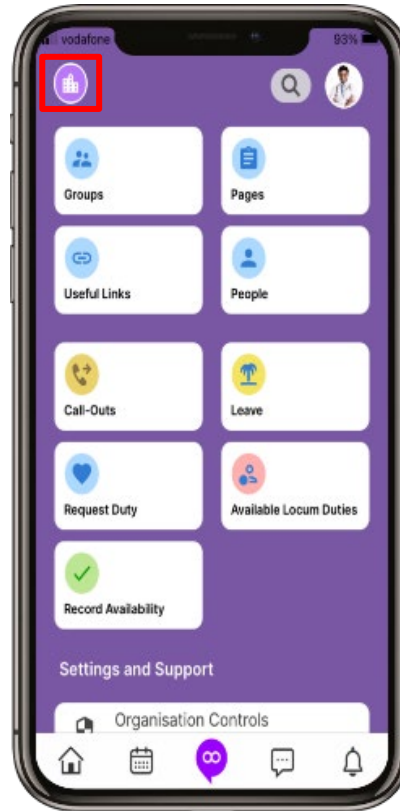
1

Select the **Loop logo** (Main Screen) at the bottom of the screen.



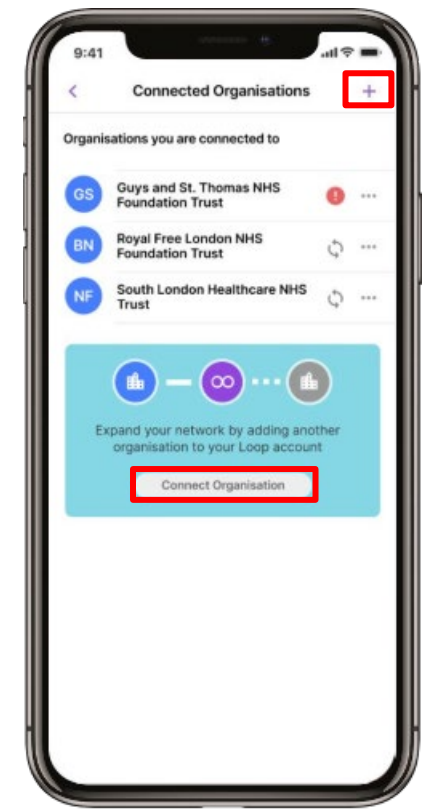
2

Select the **Organisations** button in the top left to view your **Connected Organisations** or to **Add a new connection**



3

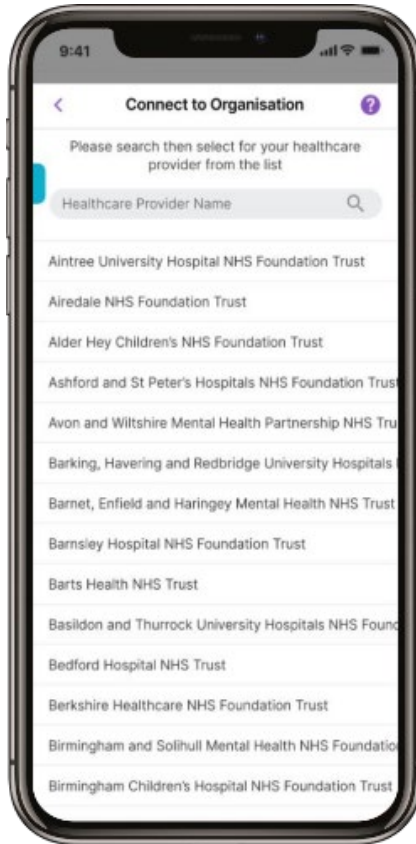
Select the **+** in the top right of the screen or select **Connect Organisation**.



# Loop – Add New Organisation

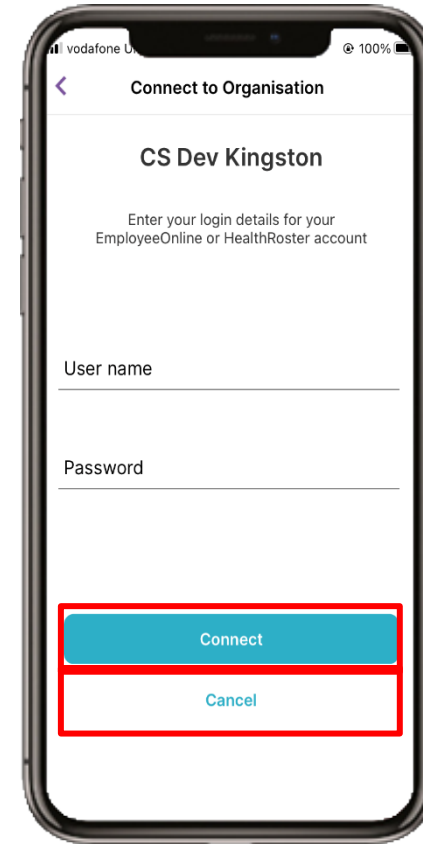
4

Search for the organisation you want to connect to or choose from the list



5

Enter your Username and Password and select either Connect or cancel



# Loop – Disconnect from an Organisation

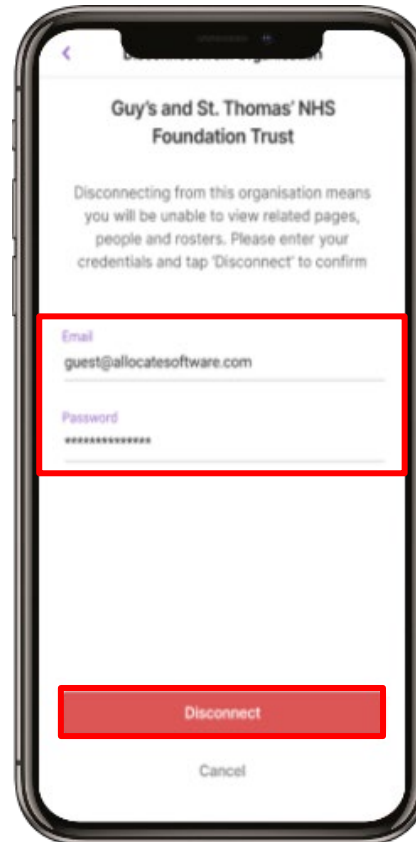
6

Select the **3 dots (More)** to the right of the organisation to view options



7

Enter your **Email address** and **Password** and select **Disconnect**



8

The **Disconnected Successfully** screen will be shown. Select **Got it** to confirm.

