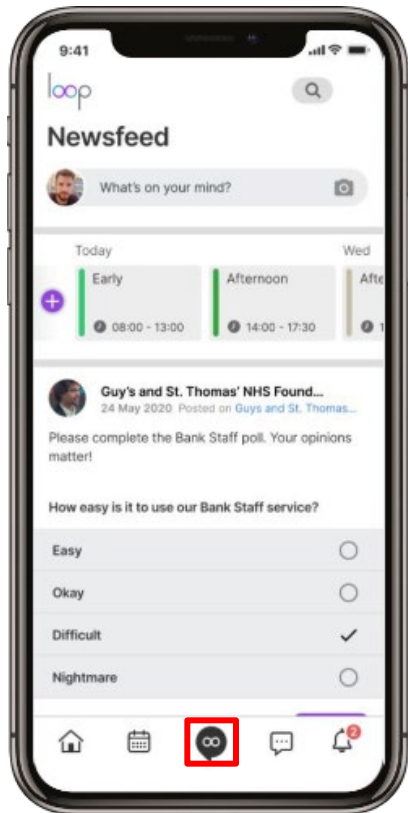


# Loop – Group Options & Admin

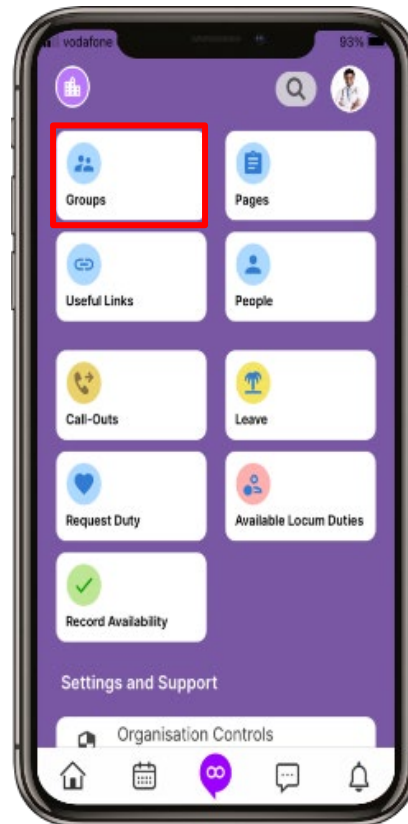
1

Select the **Loop logo** at the bottom of the screen.



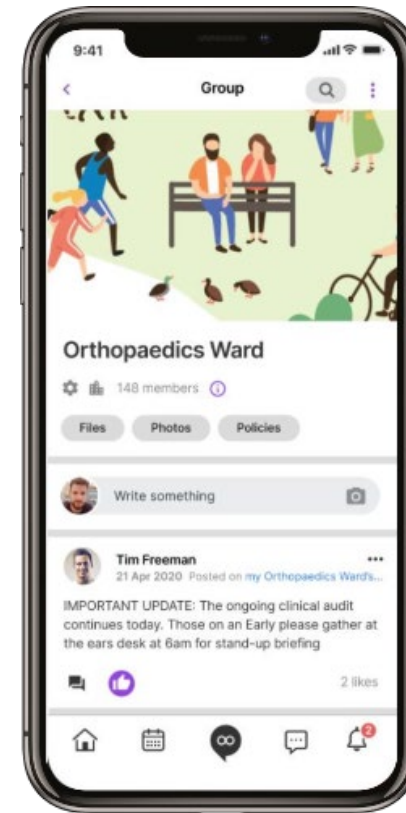
2

Select **Groups**.



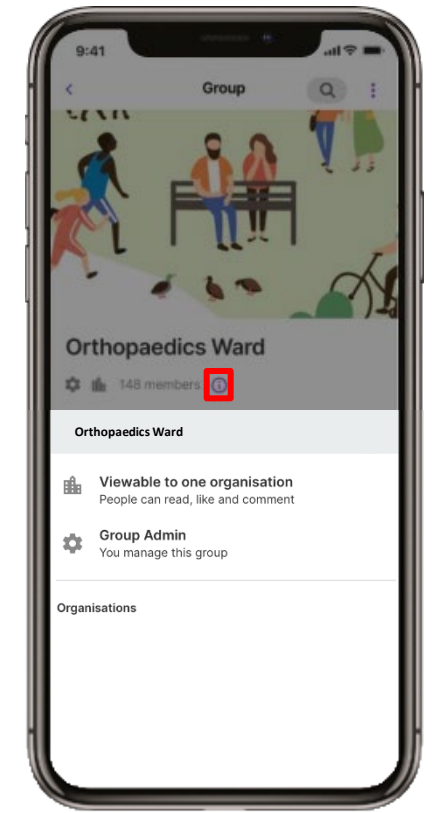
3

Select a **Group** to view the **Newsfeed**



4

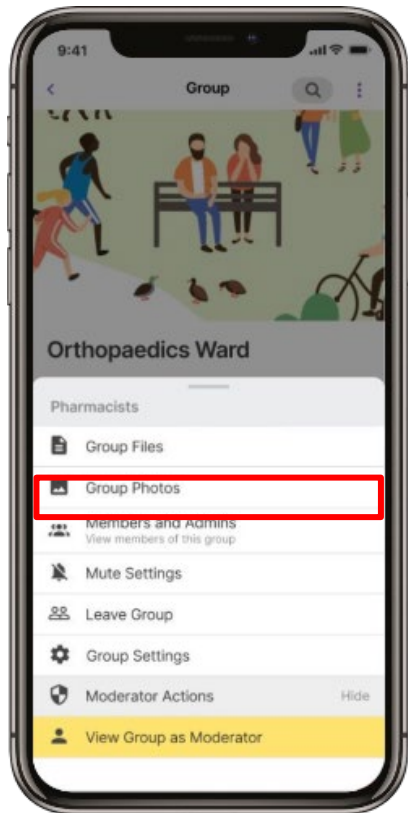
Select the **i button** to view information about the Group



# Loop – Group Options & Admin

5

Select **Group Photos**



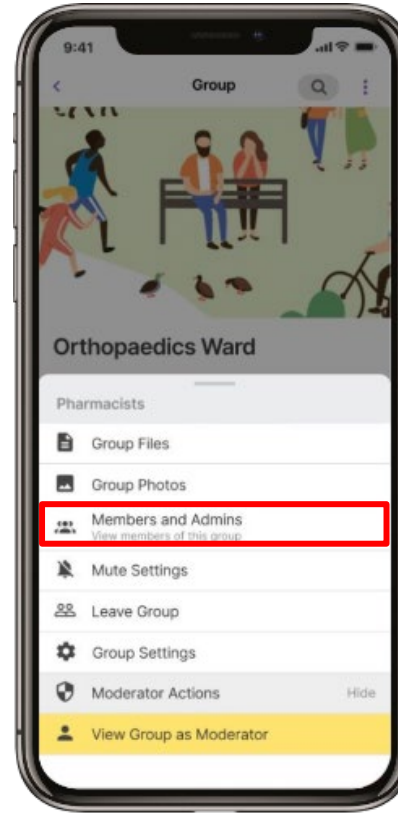
6

Select the **menu** in the top right for **sorting options**. Select the **left arrow head** to return to the previous screen



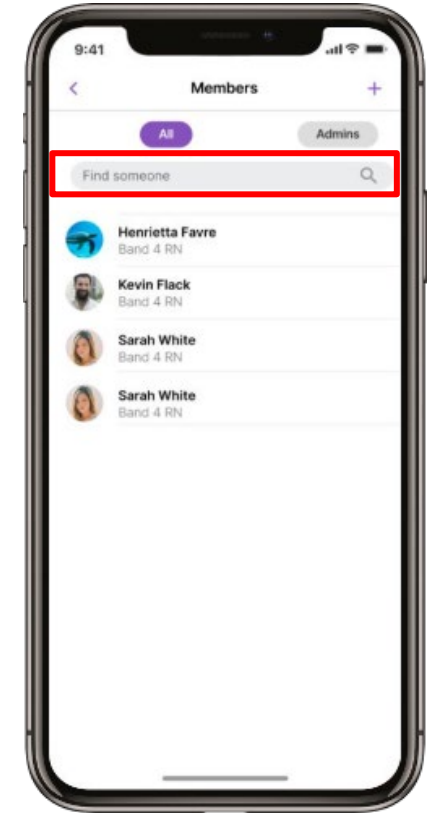
7

Select **Members and Admins**



8

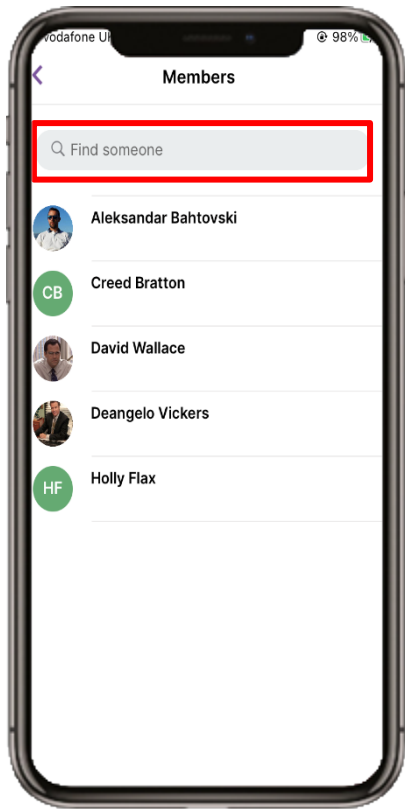
You can **Search** for a member by selecting **Find someone** and typing their name



# Loop – Group Options & Admin

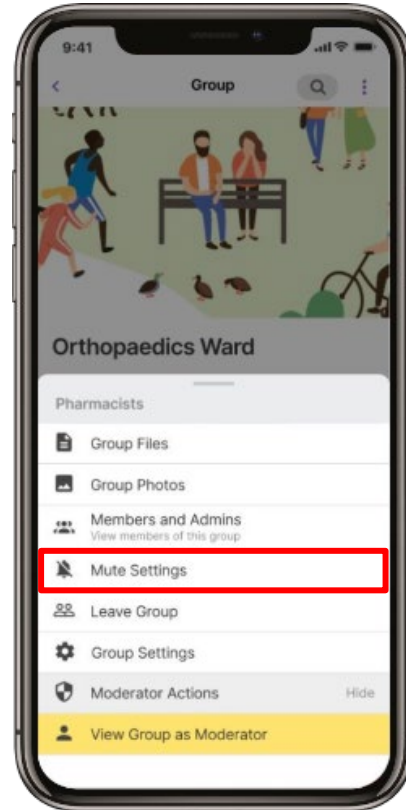
9

You can view all your members here and search for a specific person



10

Select **Mute Settings**



11

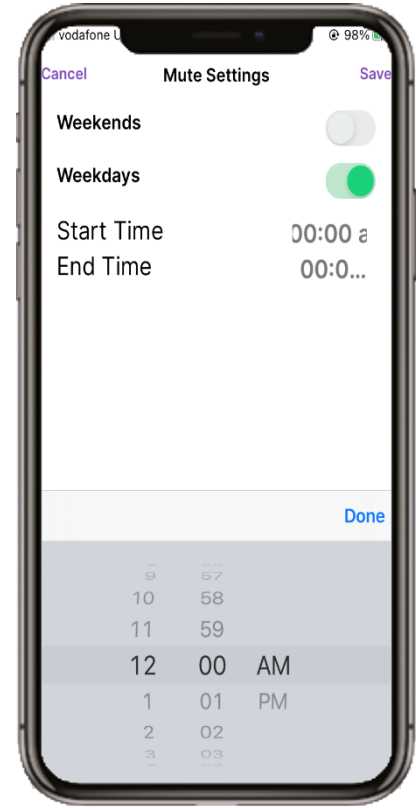
Select the **Toggle** to enable/disable the days you want the mute settings to happen



12

Enabling Weekdays then allows you to change the **Start Time** and **End Time**.

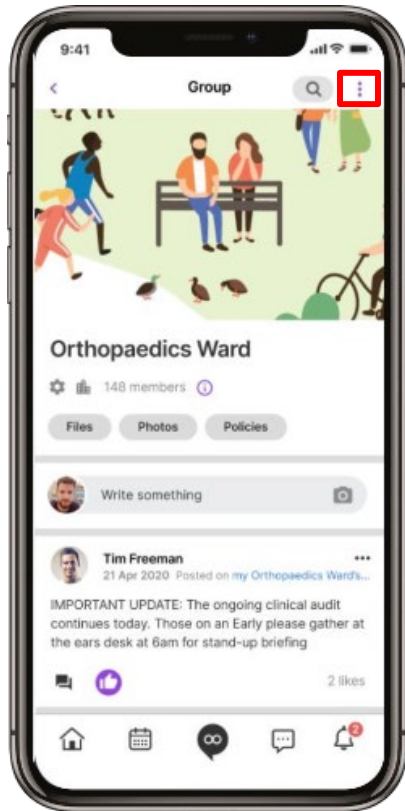
Once complete, press **Save**



# Loop – Group Options & Admin

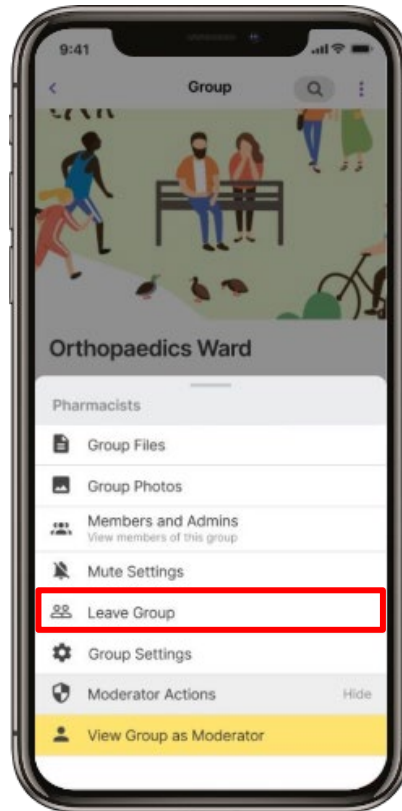
13

From the Group page, select the three dots to view **Group Options**



14

Select **Leave Group**



15

Confirm to **Leave Group**

