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NHS

Lancashire Teaching
Hospitals
NHS Foundation Trust

Corporate and Governors' Calendar 2021-22

This calendar contains the dates of all meetings for the following:

BOARD OF DIRECTORS AND COMMITTEES OF THE BOARD:

- Appointments, Remuneration and Terms of Employment (ARTE) Committee
- Audit Committee
- Board Development Sessions
- Board of Directors
- Board Workshops
- Charitable Funds Committee
- Education, Training and Research Committee
- Finance and Performance Committee
- Non-Executive Directors' meetings
- Safety and Quality Committee
- Workforce Committee

COUNCIL OF GOVERNORS, SUBGROUPS, JOINT SESSIONS AND ANNUAL MEMBERS' MEETING:

- Care and Safety Subgroup
- Chairs, Deputy Chairs and Lead Governor
- Council of Governors
- Council Workshops
- Membership Subgroup
- Nominations Committee
- Joint Board and Council Development Sessions
- Annual Members' Meeting

If you have any queries, please contact Corporate Affairs by email:

company.secretary@lthtr.nhs.uk

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2021-22 Overview

Due to the ongoing impact of the Covid-19 pandemic venues will be reviewed and converted to virtual meetings using Microsoft Teams. The calendar will be kept under constant review and a revised version published on the Trust's website on a regular basis.

JANUARY 2021		
05	1.00pm – 3.30pm	Board Workshop
12	1.00pm – 3.00pm	Workforce Committee
14	12.00pm – 2.00pm	Chairs, Deputy Chairs and Lead Governor
18	10.00am – 12.30pm	Care and Safety Subgroup
26	2.00pm – 5.00pm	Finance and Performance Committee
28	10.00am – 12.00pm	Audit Committee
28	1.00pm – 4.00pm	Council of Governors
29	12.30pm – 3.00pm	Safety and Quality Committee

FEBRUARY 2021		
02	1.00pm – 3.30pm	Board Development Session
04	1.30pm – 5.30pm	Board of Directors
08	2.00pm – 4.00pm	Membership Subgroup
09	1.00pm – 3.00pm	Education, Training and Research Committee
23	2.00pm – 5.00pm	Finance and Performance Committee
25	10.30am – 12.00pm	Council Workshop
26	12.30pm – 3.00pm	Safety and Quality Committee

MARCH 2021		
02	1.00pm – 3.30pm	Board Workshop
04	10.30am – 12.30pm	Appointments, Remuneration and Terms of Employment (ARTE) Committee
09	1.00pm – 3.00pm	Workforce Committee
11	1.00pm – 3.30pm	Care and Safety Subgroup
11	6.00pm – 8.00pm	Joint Board and Council Development Session
16	1.00pm – 2.30pm	Charitable Funds Committee
23	2.00pm – 5.00pm	Finance and Performance Committee
26	12.30pm – 3.00pm	Safety and Quality Committee
26	12.30pm – 3.00pm	Safety and Quality Committee

APRIL 2021		
01	1.30pm – 5.30pm	Board of Directors
06	1.00pm – 3.30pm	Board Development Session
09	10.00am – 12.00pm	Chairs, Deputy Chairs and Lead Governor
13	1.00pm – 3.00pm	Education, Training and Research Committee
15	10.00am – 12.00pm	Audit Committee
27	2.00pm – 5.00pm	Finance and Performance Committee
29	10.00am – 1.00pm	Council of Governors
30	12.30pm – 3.00pm	Safety and Quality Committee

MAY 2021		
04	1.00pm – 3.30pm	Board Workshop
10	2.00pm – 4.00pm	Membership Subgroup
11	1.00pm – 3.00pm	Workforce Committee
17	10.00am – 12.30pm	Care and Safety Subgroup
18	12.00pm – 1.00pm	Appointments, Remuneration and Terms of Employment (ARTE) Committee
20	10.00am – 12.00pm	Audit Committee
25	2.00pm – 5.00pm	Finance and Performance Committee
25	6.00pm – 8.00pm	Council Workshop
27	1.30pm – 2.30pm	Board of Directors (<i>part II</i>)
28	12.30pm – 3.00pm	Safety and Quality Committee

JUNE 2021		
01	1.00pm – 3.30pm	Board Development Session (cancelled)
03	1.30pm – 5.30pm	Board of Directors
08	1.00pm – 3.00pm	Education, Training and Research Committee
15	1.00pm – 2.30pm	Charitable Funds Committee
22	2.00pm – 5.00pm	Finance and Performance Committee
25	12.30pm – 3.00pm	Safety and Quality Committee

JULY 2021		
06	1.00pm – 3.30pm	Board Workshop
09	10.00am – 12.00pm	Chairs, Deputy Chairs and Lead Governor
13	1.00pm – 3.00pm	Workforce Committee
15	1.00pm – 3.30pm	Care and Safety Subgroup
19	2.00pm – 4.00pm	Membership Subgroup
27	2.00pm – 5.00pm	Finance and Performance Committee
29	11.00am – 12.30pm	Nominations Committee
29	1.00pm – 4.00pm	Council of Governors
30	12.30pm – 3.00pm	Safety and Quality Committee

AUGUST 2021		
03	1.00pm – 3.30pm	Board Development Session (cancelled)
05	1.30pm – 5.30pm	Board of Directors
24	2.00pm – 5.00pm	Finance and Performance Committee (cancelled)
26	1.00pm – 4.00pm	Council Workshop
27	12.30pm – 3.00pm	Safety and Quality Committee

SEPTEMBER 2021		
07	1.00pm – 3.30pm	Board Workshop
14	1.00pm – 3.00pm	Workforce Committee
20	10.00am – 12.30pm	Care and Safety Subgroup
21	1.00pm – 2.30pm	Charitable Funds Committee
21	6.00pm – 8.00pm	Joint Board and Council Development Session
23	10.00am – 12.00pm	Audit Committee
24	12.30pm – 3.00pm	Safety and Quality Committee
28	2.00pm – 5.00pm	Finance and Performance Committee
29	6.00pm – 8.00pm	Annual Members' Meeting

OCTOBER 2021		
05	1.00pm – 3.30pm	Board Development Session
07	1.30pm – 5.30pm	Board of Directors
08	10.00am – 12.00pm	Chairs, Deputy Chairs and Lead Governor
12	1.00pm – 3.00pm	Education, Training and Research Committee
19	12.00pm – 1.00pm	Appointments, Remuneration and Terms of Employment (ARTE) Committee
26	10.00am – 1.00pm	Council of Governors
26	2.00pm – 5.00pm	Finance and Performance Committee
29	12.30pm – 3.00pm	Safety and Quality Committee

NOVEMBER 2021		
02	1.00pm – 3.30pm	Board Workshop
08	2.00pm – 4.00pm	Membership Subgroup
09	1.00pm – 3.00pm	Workforce Committee
18	10.00am – 1.00pm	Council Workshop
23	2.00pm – 5.00pm	Finance and Performance Committee
25	1.00pm – 3.30pm	Care and Safety Subgroup
26	12.30pm – 3.00pm	Safety and Quality Committee

DECEMBER 2021		
02	1.30pm – 5.30pm	Board of Directors
07	1.00pm – 3.30pm	Board Development Session
14	1.00pm – 3.00pm	Education, Training and Research Committee
21	11.30am – 1.00pm	Charitable Funds Committee
21	2.00pm – 5.00pm	Finance and Performance Committee

JANUARY 2022		
04	1.00pm – 3.30pm	Board Workshop
10	10.00am – 12.00pm	Chairs, Deputy Chairs and Lead Governor
11	1.00pm – 3.00pm	Workforce Committee
17	10.00am – 12.30pm	Care and Safety Subgroup
20	10.00am – 12.00pm	Audit Committee
25	2.00pm – 5.00pm	Finance and Performance Committee
27	1.00pm - 4.00pm	Council of Governors
28	12.30pm – 3.00pm	Safety and Quality Committee

FEBRUARY 2022		
01	1.00pm – 3.30pm	Board Development Session
03	1.30pm – 5.30pm	Board of Directors
07	2.00pm – 4.00pm	Membership Subgroup
08	1.00pm – 3.00pm	Education, Training and Research Committee
22	2.00pm – 5.00pm	Finance and Performance Committee
24	10.00am – 1.00pm	Council Workshop
24	12.00pm – 1.00pm	Appointments, Remuneration and Terms of Employment (ARTE) Committee
25	12.30pm – 3.00pm	Safety and Quality Committee

MARCH 2022		
01	1.00pm – 3.30pm	Board Workshop
08	1.00pm – 3.00pm	Workforce Committee
15	1.00pm – 2.30pm	Charitable Funds Committee
22	2.00pm – 5.00pm	Finance and Performance Committee
24	1.00pm – 3.30pm	Care and Safety Subgroup
25	12.30pm – 3.00pm	Safety and Quality Committee

Appointments, Remuneration and Terms of Employment (ARTE) Committee

Date	Time	Venue	Final date for receipt of reports:
04/03/2021	10.30pm – 12.30pm	Virtually using Microsoft Teams	25/02/2021
18/05/2021	12.00pm – 1.00pm	Virtually using Microsoft Teams	11/05/2021
19/10/2021	12.00pm – 1.00pm	Virtually using Microsoft Teams	12/10/2021
24/02/2022	12.00pm – 1.00pm	Virtually using Microsoft Teams	17/02/2022

Members	In attendance
Chairman Non-Executive Directors	Chief Executive Strategy, Workforce and Education Director Head of Corporate Affairs or Deputy Company Secretary (minutes)

Audit Committee

Date	Time	Venue	Final date for receipt of reports:
28/01/2021	10.00am – 12.00pm	Virtually using Microsoft Teams	21/01/2021
15/04/2021	10.00am – 12.00pm	Virtually using Microsoft Teams	08/04/2021
** 20/05/2021	10.00am – 12.00pm	Virtually using Microsoft Teams	13/05/2021
23/09/2021	10.00am – 12.00pm	Virtually using Microsoft Teams	16/09/2021
20/01/2022	10.00am – 12.00pm	Virtually using Microsoft Teams	13/01/2022

*** To consider and recommend the Annual Report and Accounts for approval by the Board of Directors*

Members	In attendance
Four Non-Executive Directors: - Tim Watkinson (Chair) - Ann Pennell - Jim Whitaker - Tricia Whiteside	Chief Executive Finance Director/Deputy Chief Executive Nursing, Midwifery and AHPs Director Assistant Finance Director Internal and External Audit representatives Director of Governance Head of Corporate Affairs or Deputy Company Secretary Committee Secretary (minutes)

Board Development Sessions

Date	Time	Venue	Final date for receipt of reports:
02/02/2021	1.00pm – 3.30pm	Virtually using Microsoft Teams	26/01/2021
06/04/2021	1.00pm – 3.30pm	Virtually using Microsoft Teams	30/03/2021
01/06/2021	1.00pm – 3.30pm	<i>Cancelled</i>	25/05/2021
03/08/2021	1.00pm – 3.30pm	<i>Cancelled</i>	27/07/2021
05/10/2021	1.00pm – 3.30pm	Virtually using Microsoft Teams	28/09/2021
07/12/2021	1.00pm – 3.30pm	Gordon Hesling Room, Royal Preston Hospital	30/11/2021
01/02/2022	1.00pm – 3.30pm	Gordon Hesling Room, Royal Preston Hospital	25/01/2022

Members	In attendance
Chairman Non-Executive Directors Executive Directors	Director of Continuous Improvement Director of Communications and Engagement Chief Information Officer Deputy Director of Workforce and Organisational Development and/or External Facilitator Head of Corporate Affairs or Deputy Company Secretary

Board of Directors

Date	Time	Venue	Final date for receipt of reports:
04/02/2021	1.30pm – 5.30pm	Virtually using Microsoft Teams	28/01/2021
01/04/2021	1.30pm – 5.30pm	Virtually using Microsoft Teams	25/03/2021
** 27/05/2021	1.30pm – 2.30pm	Virtually using Microsoft Teams	# 21/05/2021
03/06/2021	1.30pm – 5.30pm	Virtually using Microsoft Teams	27/05/2021
05/08/2021	1.30pm – 5.30pm	Virtually using Microsoft Teams	29/07/2021
07/10/2021	1.30pm – 5.30pm	Virtually using Microsoft Teams	30/09/2021
02/12/2021	1.30pm – 5.30pm	Virtually using Microsoft Teams	25/11/2021
03/02/2022	1.30pm – 5.30pm	Virtually using Microsoft Teams	27/01/2022

*** Not a public meeting; to approve Annual Report and Accounts*

Reports to be submitted following audit committee meeting on 20 May 2021

Members	In attendance
Chairman Non-Executive Directors Executive Directors	Director of Continuous Improvement Director of Communications and Engagement Chief Information Officer Director of Governance Head of Corporate Affairs or Deputy Company Secretary Committee Secretary (minutes)

Board Workshop

Date	Time	Venue	Final date for receipt of reports:
05/01/2021	1.00pm – 3.30pm	Virtually using Microsoft Teams	29/12/2020
02/03/2021	1.00pm – 3.30pm	Virtually using Microsoft Teams	23/02/2021
04/05/2021	1.00pm – 3.30pm	Virtually using Microsoft Teams	27/04/2021
06/07/2021	1.00pm – 3.30pm	Virtually using Microsoft Teams	29/06/2021
07/09/2021	1.00pm – 3.30pm	Virtually using Microsoft Teams	31/08/2021
02/11/2021	1.00pm – 3.30pm	Gordon Hesling Room, Royal Preston Hospital	26/10/2021
04/01/2022	1.00pm – 3.30pm	Gordon Hesling Room, Royal Preston Hospital	29/12/2021
01/03/2022	1.00pm – 3.30pm	Gordon Hesling Room, Royal Preston Hospital	22/02/2022

Members	In attendance
Chairman Non-Executive Directors Executive Directors	Director of Continuous Improvement Chief Information Officer Director of Communications and Engagement Head of Corporate Affairs or Deputy Company Secretary

Charitable Funds Committee

Date	Time	Venue	Final date for receipt of reports:
16/03/2021	1.00pm – 2.30pm	Virtually using Microsoft Teams	09/03/2021
15/06/2021	1.00pm – 2.30pm	Virtually using Microsoft Teams	08/06/2021
21/09/2021	1.00pm – 2.30pm	Virtually using Microsoft Teams	14/09/2021
21/12/2021	11.30am – 1.00pm	Virtually using Microsoft Teams	14/12/2021
15/03/2022	1.00pm – 2.30pm	Gordon Hesling Room, Royal Preston Hospital	08/03/2022

Members	In attendance
Three Non-Executive Directors: - Geoff Rossington (Chair) - Kate Smyth - Tricia Whiteside Finance Director/Deputy Chief Executive Medical Director Nursing, Midwifery and AHPs Director Chief Officer, Rosemere Cancer Foundation Head of Fundraising and Charity Governance	Assistant Finance Director Head of Corporate Affairs or Deputy Company Secretary Committee Secretary (minutes)

Education, Training and Research Committee

Date	Time	Venue	Final date for receipt of reports:
09/02/2021	1.00pm – 3.00pm	Virtually using Microsoft Teams	02/02/2021
13/04/2021	1.00pm – 3.00pm	Virtually using Microsoft Teams	06/04/2021
08/06/2021	1.00pm – 3.00pm	Virtually using Microsoft Teams	01/06/2021
12/10/2021	1.00pm – 3.00pm	Virtually using Microsoft Teams	05/10/2021
14/12/2021	1.00pm – 3.00pm	Virtually using Microsoft Teams	07/12/2021
08/02/2022	1.00pm – 3.00pm	Virtually using Microsoft Teams	01/02/2022

Members	In attendance
Three Non-Executive Directors: - Professor Paul O'Neill (Chair) - Professor Ebrahim Adia - Kate Smyth Chief Executive Nursing, Midwifery and AHPs Director Strategy, Workforce and Education Director Director of Continuous Improvement Director of Research (<i>or in his absence the Head of Research and Innovation</i>) Director of Undergraduate Medical Education Director of Postgraduate Medical Education	Deputy Director of Workforce and Organisational Development Head of Education Head of Corporate Affairs or Deputy Company Secretary Committee Secretary (minutes)

Finance and Performance Committee

Date	Time	Venue	Final date for receipt of reports:
26/01/2021	2.00pm – 5.00pm	Virtually using Microsoft Teams	21/01/2021
23/02/2021	2.00pm – 5.00pm	Virtually using Microsoft Teams	18/02/2021
23/03/2021	2.00pm – 5.00pm	Virtually using Microsoft Teams	18/03/2021
27/04/2021	2.00pm – 5.00pm	Virtually using Microsoft Teams	22/04/2021
25/05/2021	2.00pm – 5.00pm	Virtually using Microsoft Teams	20/05/2021
22/06/2021	2.00pm – 5.00pm	Virtually using Microsoft Teams	17/06/2021
27/07/2021	2.00pm – 5.00pm	Virtually using Microsoft Teams	22/07/2021
24/08/2021	2.00pm – 5.00pm	<i>Cancelled</i>	19/08/2021
28/09/2021	2.00pm – 5.00pm	Virtually using Microsoft Teams	23/09/2021
26/10/2021	2.00pm – 5.00pm	Virtually using Microsoft Teams	21/10/2021
23/11/2021	2.00pm – 5.00pm	Virtually using Microsoft Teams	18/11/2021
21/12/2021	2.00pm – 5.00pm	Virtually using Microsoft Teams	16/12/2021
25/01/2022	2.00pm – 5.00pm	Virtually using Microsoft Teams	20/01/2022
22/02/2022	2.00pm – 5.00pm	Virtually using Microsoft Teams	17/02/2022
22/03/2022	2.00pm – 5.00pm	Gordon Hesling Room, Royal Preston Hospital	17/03/2022

Members		In attendance
Four Non-Executive Directors:	Finance Director/Deputy Chief Executive	Chief Information Officer
- Tricia Whiteside (Chair)	Strategy, Workforce and Education Director	Head of Business Efficiency and Programme Management Office
- Geoff Rossington	Medical Director or Nursing, Midwifery and AHPs Director	Head of Corporate Affairs or Deputy Company Secretary
- Tim Watkinson	(50:50 shared attendance)	Committee Secretary (minutes)
- Jim Whitaker	Deputy Finance Director	
Chief Executive	Director of Strategic Development	
Chief Operating Officer		

Non-Executive Directors' meetings

Date	Time	Venue
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The Non-Executive Directors will meet informally on a fortnightly basis. The calendar will continue to be kept under review and will be regularly refreshed following local updates and national guidance to address the changing position of the Covid-19 pandemic.

Members	In attendance
Chairman Non-Executive Directors	Chief Executive or Deputy Chief Executive/Finance Director

Safety and Quality Committee

Date	Time	Venue	Final date for receipt of reports:
29/01/2021	12.30pm – 3.00pm	Virtually using Microsoft Teams	22/01/2021
26/02/2021	12.30pm – 3.00pm	Virtually using Microsoft Teams	19/02/2021
26/03/2021	12.30pm – 3.00pm	Virtually using Microsoft Teams	19/03/2021
30/04/2021	12.30pm – 3.00pm	Virtually using Microsoft Teams	23/04/2021
28/05/2021	12.30pm – 3.00pm	Virtually using Microsoft Teams	21/05/2021
25/06/2021	12.30pm – 3.00pm	Virtually using Microsoft Teams	18/06/2021
30/07/2021	12.30pm – 3.00pm	Virtually using Microsoft Teams	23/07/2021
27/08/2021	12.30pm – 3.00pm	Virtually using Microsoft Teams	20/08/2021
24/09/2021	12.30pm – 3.00pm	Virtually using Microsoft Teams	17/09/2021
29/10/2021	12.30pm – 3.00pm	Virtually using Microsoft Teams	22/10/2021
26/11/2021	12.30pm – 3.00pm	Virtually using Microsoft Teams	19/11/2021
28/01/2022	12.30pm – 3.00pm	Virtually using Microsoft Teams	21/01/2022
25/02/2022	12.30pm – 3.00pm	Virtually using Microsoft Teams	18/02/2022
25/03/2022	12.30pm – 3.00pm	Gordon Hesling Room, Royal Preston Hospital	18/03/2022

Members	In attendance
Four Non-Executive Directors: - Ann Pennell (Chair) - Professor Ebrahim Adia - Professor Paul O'Neill - Kate Smyth Chief Executive	Chief Operating Officer Medical Director Nursing, Midwifery and AHPs Director Director of Continuous Improvement
	Director of Performance and Quality (CCGs) Director of Governance Associate Director of Governance Head of Corporate Affairs or Deputy Company Secretary Committee Secretary (minutes)

Workforce Committee

Date	Time	Venue	Final date for receipt of reports:
12/01/2021	1.00pm – 3.00pm	Virtually using Microsoft Teams	05/01/2021
09/03/2021	1.00pm – 3.00pm	Virtually using Microsoft Teams	02/03/2021
11/05/2021	1.00pm – 3.00pm	Virtually using Microsoft Teams	04/05/2021
13/07/2021	1.00pm – 3.00pm	Virtually using Microsoft Teams	06/07/2021
14/09/2021	1.00pm – 3.00pm	Virtually using Microsoft Teams	07/09/2021
09/11/2021	1.00pm – 3.00pm	Virtually using Microsoft Teams	02/11/2021
11/01/2022	1.00pm – 3.00pm	Virtually using Microsoft Teams	04/01/2022
08/03/2022	1.00pm – 3.00pm	Gordon Hesling Room, Royal Preston Hospital	01/03/2022

Members	In attendance
Three Non-Executive Directors: - Jim Whitaker (Chair) - Ann Pennell - Kate Smyth Chief Executive Nursing, Midwifery and AHPs Director Chief Operating Officer Strategy, Workforce and Education Director Director of Continuous Improvement	Deputy Director of Workforce and Organisational Development Associate Director of Workforce (Business Partnering and Advice) Associate Director of Workforce (Resourcing and Transformation) Medical Staffing Manager (as required) Head of Corporate Affairs or Deputy Company Secretary Committee Secretary (minutes)

Care and Safety Subgroup

Date	Time	Venue	Final date for receipt of reports:
18/01/2021	10.00am – 12.30pm	Virtually using Microsoft Teams	11/01/2021
11/03/2021	1.00pm – 3.30pm	Virtually using Microsoft Teams	04/03/2021
17/05/2021	10.00am – 12.30pm	Virtually using Microsoft Teams	10/05/2021
15/07/2021	1.00pm – 3.30pm	Virtually using Microsoft Teams	08/07/2021
20/09/2021	10.00am – 12.30pm	Virtually using Microsoft Teams	13/09/2021
25/11/2021	1.00pm – 3.30pm	Seminar Room A1, Health Academy 3, Chorley and South Ribble Hospital	18/11/2021
17/01/2022	10.00am – 12.30pm	Gordon Hesling Room, Royal Preston Hospital	10/01/2022
24/03/2022	1.00pm – 3.30pm	Seminar Room A1, Health Academy 3, Chorley and South Ribble Hospital	17/03/2022

Members	In attendance
Governors	Non-Executive Directors (Geoff Rossington and Kate Smyth) Divisional Director of Facilities and Services Head of Patient Experience and PALS Head of Corporate Affairs or Deputy Company Secretary Membership Manager (minutes)

Chairs, Deputy Chairs and Lead Governor

Date	Time	Venue	Final date for receipt of reports:
14/01/2021	12.00pm – 2.00pm	Virtually using Microsoft Teams	07/01/2021
09/04/2021	10.00am – 12.00pm	Virtually using Microsoft Teams	02/04/2021
09/07/2021	10.00am – 12.00pm	Virtually using Microsoft Teams	02/07/2021
08/10/2021	10.00am – 12.00pm	Virtually using Microsoft Teams	01/10/2021
10/01/2022	10.00an – 12.00pm	Chief Executive's office, Trust Management, Royal Preston Hospital	03/01/2022

Members	In attendance
Chairs and Deputy Chairs of Council Subgroups (or nominee) Lead Governor Chairman Chief Executive	Head of Corporate Affairs or Deputy Company Secretary Membership Manager (minutes)

Council of Governors

Date	Time	Venue	Final date for receipt of reports:
28/01/2021	1.00pm – 4.00pm	Virtually using Microsoft Teams	21/01/2021
29/04/2021	10.00am – 1.00pm	Virtually using Microsoft Teams	22/04/2021
29/07/2021	1.00pm – 4.00pm	Virtually using Microsoft Teams	22/07/2021
26/10/2021	10.00am – 1.00pm	Virtually using Microsoft Teams	19/10/2021
27/01/2022	1.00pm – 4.00pm	Seminar Room A1, Health Academy 3, Chorley and South Ribble Hospital	20/01/2022

Members	In attendance
Chairman Governors	Chief Executive Non-Executive Directors (<i>on rotational basis</i>) Executive Directors (<i>on rotational basis</i>) Head of Corporate Affairs or Deputy Company Secretary Membership Manager (minutes)

Council Workshops

Date	Time	Venue	Final date for receipt of reports:
25/02/2021	10.30am – 12.00pm	Virtually using Microsoft Teams	18/02/2021
25/05/2021	6.00pm – 8.00pm	Virtually using Microsoft Teams	18/05/2021
26/08/2021	1.00pm – 4.00pm	Virtually using Microsoft Teams	19/08/2021
18/11/2021	10.00am – 1.00pm	Gordon Hesling Room, Royal Preston Hospital	11/11/2021
24/02/2022	10.00am – 1.00pm	Seminar Room A1, Health Academy 3, Chorley and South Ribble Hospital	17/02/2022

Members	In attendance
Chairman Governors	Chief Executive Head of Corporate Affairs or Deputy Company Secretary

Membership Subgroup

Date	Time	Venue	Final date for receipt of reports:
08/02/2021	2.00pm – 4.00pm	Virtually using Microsoft Teams	01/02/2021
10/05/2021	2.00pm – 4.00pm	Virtually using Microsoft Teams	03/05/2021
19/07/2021	2.00pm – 4.00pm	Virtually using Microsoft Teams	12/07/2021
08/11/2021	2.00pm – 4.00pm	Seminar Room A1, Health Academy 3, Chorley and South Ribble Hospital	01/11/2021
07/02/2022	2.00pm – 4.00pm	Seminar Room 4, Health Academy 1, Royal Preston Hospital	31/01/2022

Members	In attendance
Governors	Non-Executive Director (Tricia Whiteside) Head of Corporate Affairs or Deputy Company Secretary Membership Manager (minutes)

Nominations Committee

Date	Time	Venue	Final date for receipt of reports:
29/07/2021	11.00am – 12.30pm	Virtually using Microsoft Teams	22/07/2021

Members	In attendance
Chairman Three Public Governors (<i>or their nominee</i>) One Appointed Governor (<i>or their nominee</i>)	Chief Executive Strategy, Workforce and Education Director Head of Corporate Affairs or Deputy Company Secretary (minutes)

Joint Board and Council Development Session

Date	Time	Venue	Final date for receipt of reports:
11/03/2021	6.00pm – 8.00pm	Virtually using Microsoft Teams	04/03/2021
21/09/2021	6.00pm – 8.00pm	Virtually using Microsoft Teams	14/09/2021

Members	In attendance
Chairman Non-Executive Directors Executive Directors Governors	Head of Corporate Affairs or Deputy Company Secretary

Annual Members' Meeting

Date	Time	Venue
29/09/2021	6.00pm – 8.00pm	Virtually using Microsoft Teams

Members	In attendance
Chairman Non-Executive Directors Executive Directors <i>All other staff welcome to attend</i>	Head of Corporate Affairs Deputy Company Secretary Membership Manager

